



**U.S. DEPARTMENT OF COMMERCE**

National Oceanic and Atmospheric Administration  
National Marine Sanctuary System  
Stellwagen Bank National Marine Sanctuary  
175 Edward Foster Rd.  
Scituate, MA 02055  
(781) 545-8026 FAX: (781) 545-8036

**Administrative Capacity, Infrastructure Development  
and Maintenance (ADMIN) Working Group**

**AGENDA**

11 December 2003

9:00 A.M. to 4:00 P.M.

Perot Systems

Scituate, MA

- 9:00 – 9:30 Welcome, Introductions and Adoption of Agenda
- 9:30 – 10:30 Working Group Process (SBNMS)  
Ground Rules
- 10:30 – 12:00 ADMIN Issues of Concern: Problem Statements  
7.A: Base Level Staffing and Program Support  
*Site Staffing*  
*Funding Sources*  
*Partnerships and Volunteer Groups*  
*Performance Measures*  
7.B: Infrastructure Development and Maintenance  
*Facilities, Vessels and Vehicles*  
*Funding*  
*Performance Measures*
- 12:00 – 12:30 Lunch*
- 12:30 – 1:00 Current SBNMS Staffing: Discussion
- 1:00 – 1:30 SBNMS Funding Sources and Mechanisms of Income: Discussion
- 1:30 – 2:00 Enforcement Needs and Arrangements: Discussion
- 2:00 – 2:30 Partnerships and Volunteer Networks: Discussion
- 2:30 *Coffee Break*
- 2:45 – 3:15 Facilities, Vehicles and Vessels: Discussion
- 3:15 – 3:45 W.G. Logistics (Meeting Dates, Technical Advisors)
- 3:45 – 4:00 Next Steps and Summary
- 4:00 Adjourn

